# MEMORANDUM OF UNDERSTANDING

## BETWEEN

## CAPISTRANO UNIFIED SCHOOL DISTRICT

#### **AND**

## CAPISTRANO UNIFIED EDUCATION ASSOCIATION

# Second Semester Reopening Addendum

2.9 Secondary Program A and B students receive at least 1 live, synchronous, lesson daily for each period of regularly scheduled classes (i.e. block schedule). Teachers will clearly define the daily learning objectives for students either synchronously with the teacher or while online. It is understood that students from different color cohorts, of the same class period, may or may not be working on different lessons led by the teacher. Teachers will take attendance with all students each period.

Teachers are expected to be available for all students throughout the entire class period. Teachers are expected to have all students, both in person and online, follow the same class schedule and receive live instruction and interaction daily.

- 2.9.1 A lesson for the purposes of this MOU includes: direct instruction, small group instruction, 1 on 1 instruction or assessment, and independent student practice led by the teacher.
- 2.9.2 During independent student learning (e.g. APEX, UC Scout, working on an assignment after lesson instruction) the teacher will be available for all students.
  - 2.9.2.1 Availability may take the form of, but is not limited to, discussion board, shared google doc, and/or virtual meeting room during the class period.
  - 2.9.2.2 Program B students may interact with Program A students during the class period, through a virtual meeting room, at teacher discretion.
  - 2.9.2.3 Ed Code 51512 and the District's Technology Use Policy will be upheld to the highest standard.
- 2.10 Secondary teachers will have both Program A and Program B students on their rosters.

Efforts will be made to equalize the number of Program B students in each cohort, as practicable.

Program B students shall be counted as "in-person" for the purposes of establishing cohort maximums.

Teachers will have the option to request no more than 10 Program B students in their class. Administrators will collaborate with teachers and decide schedule changes, as practicable.

Sites with specialized programs such as Two-Way Immersion and Tutorial will use Article 20 and/or EERC for specific site solutions related to their programs.

- 2.11 Secondary teachers with a documented medical restriction requiring work from home, currently being accommodated, or teachers who have been placed on quarantine from CDPH, shall be allowed to work from home, teaching online, a regular contractual day.
  - 2.11.1 The District will provide supervision for the Program A students.
  - 2.11.2 This arrangement may occur through June 3, 2021.

Tim Brooks

Associate Superintendent, Human Resource Services Capistrano Unified School District

12-15-2020 Date

Capistrano Unified Education Association