

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

**ENGLISH LANGUAGE DEVELOPMENT (ELD)/MIGRANT
EDUCATION SECONDARY RESOURCE TEACHER**

The role of the District ELD/Migrant Education Resource Teacher in the order of priority is as follows:

1. Identify, recruit, and serve migrant eligible students.
2. Assist school site administrators in compliance and coordination of English Learning Students (ELS) to meet CUSD and Federal guidelines outlined in the ELD Handbook and Education code.
3. Provide direction in the training of ELD Advisors, Teachers, and Instructional Assistants.
4. Ongoing articulation with schools to ensure proper placement and continued progress in English proficiency and success in the core curriculum, as students progress from elementary to secondary schools.
5. Monitoring ELD and migrant students to ensure they are receiving the services, equipment, and materials which they are entitled to under special programs (i.e. AVID, Title VII, Migrant Education Economic Impact Aid on Emergency Immigrant Education).
6. Attend District ELD Advisor and Instructional Assistant committee meetings as they occur.
7. Share with school site administrators, teachers, and aides, information you receive from Federal, State, and County and/or District offices.
8. Review student files to ensure the following:
 - a. Sites are in compliance regarding testing and placement.
 - b. Students are achieving in the core curriculum.
 - c. Parent Advisory Committee is functioning as required.
9. Maintain and update ELD records to comply with Federal and State reporting requirements.
10. Provide individual and group staff development in SDAIE, ELD, and primary language instruction including CLAD demonstration lessons.
11. Develop curriculum, coordinate ELD Advisory Sub committees.
12. Any other duties as assigned.