

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

LEAD SPEECH PATHOLOGIST

DEFINITION

Under the supervision of Special Education administrators, the Lead Speech Pathologist will perform a variety of duties including providing direct services to students and assisting with coordination of staff activities.

EXAMPLES OF DUTIES

- Provide mentoring and support colleagues at IEP meetings, staffings, assessment planning, etc.
- Plan and implement regular staff meetings for speech pathology assistants, trainees and interns.
- Attend weekly special education administrative staff meetings.
- Conduct and maintain an inventory of protocols, computers, printers, test materials.
- Coordinate ordering of testing and assessment materials, equipment, and other resources authorized by administrative staff.
- Collaborate with district administrators to prepare agendas, packets, and other components for staff meetings.
- Participate in interviews for new employees.
- Provide input to administrator regarding the scheduling and assignments of staff.
- Provide/facilitate parent training through Community Advisory Council, Making Connections, Special Education Liaison Families, and Parent Support Network.
- Work with Special Education administrators and Staff Development to plan a training matrix.
- Facilitate the development of relevant study/focus groups (eg: evidenced based practice/response to intervention, alternative delivery models, preparing legally defensible assessment reports and IEPs, etc.)
- Perform related duties as assigned.

QUALIFICATIONS

- Employed at least 2 years in CUSD
- Five years experience as a speech language pathologist preferred

RATE OF PAY

The Lead Speech Pathologist stipend will be paid on the co-curricular salary schedule as designated.