

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOURCE SPECIALIST

DEFINITION

Under direction, teach and instruct elementary level students who require remedial and specialized assistance in academic, social, and behavioral skill areas; plan, develop, organize, and assist in the operation of a comprehensive individualized educational program for students experiencing multiple learning handicaps; assist instructional personnel responsible for students with learning disorders in making an appropriate adjustment to an educational program requiring an increased level of independence; perform other related functions as required.

EXAMPLES OF DUTIES

- Teach and instruct students with special learning needs in subject matter areas, auditory and visual perceptual training, and fine and gross motor skill development.
- Utilize an adopted course of study, and curriculum and instruction guidelines.
- Use program instruction guidelines and other materials to develop lesson plans and teach outlines designed to remediate diagnosed learning dysfunctions.
- Utilize a variety of specialized methodology in teaching and instructing students and in providing assistance to other instructional personnel, including remedial instruction, School District demonstration, and activity participation using a variety of educational equipment, materials, books, and learning aids.
- Review, analyze, and evaluate the history and background of students with learning handicaps, and assist instructional personnel in the assessment of students with learning handicaps.
- Design educational programs to meet individual learning needs and assist in implementing the various educational processes.
- Individualize instructional processes, adapt instructional delivery systems.
- Provide individual and group instruction in remediating student learning disorders and effectively utilize the available instructional time.
- Employ a variety of behavior management strategies and techniques, including behavior modification, reinforcement, and other positive behavior shaping processes.
- Assist in the coordination of the individual education planning team.
- Review, analyze, and evaluate student academic, behavioral and social growth.
- Record and report perceptions of student progress, and recommend changes to students' individual educational plans.
- Prepare, administer, score, and record the results of criterion referenced and group standardized tests in evaluating student growth and progress.
- Counsel, confer, and communicate with parents and instructional personnel concerning student progress and the interpretation of students individual educational programs.
- Arrange with regular classroom teachers for the placement of students in mainstream instructional processes.
- Establish and maintain a suitable room environment through the proper control of heating, lighting, and ventilation.

QUALIFICATIONS

Knowledge of:

Principles, theories, techniques, and strategies pertaining to the teaching and instruction of students with multiple learning deficiencies; child growth and development and behavior characteristics of the elementary age child experiencing learning handicaps; educational curriculum and instructional goals and objectives, and the educational trends and research findings pertaining to students with learning disorders; behavior management and behavior shaping strategies, techniques, and methods, and conflict resolution procedures; socio-economic and cultural background differences of the community; community agencies and youth service resources.

Ability to:

Plan, organize, develop, and assist in the conduct of a comprehensive remedial instructional program for students experiencing learning handicaps; provide effective learning experiences for students with a wide range of socio-economic and cultural backgrounds experiencing learning dysfunctions; effectively assess the educational plans; provide and promote attractive, inviting, and stimulating learning environment; perform research and development activities pertaining to curriculum and instructional programs for the learning handicapped; comply with the District's customer service standards, as outlined in Board Policy.

Experience:

Five years of successful full-time teaching experience, including two years of experience in programs for children experiencing multiple learning handicaps.

Education:

Possess a Baccalaureate or higher degree, with emphasis in special education, instructional processes, or subject matter fields commonly taught in the elementary grades.

Certification Requirement:

Possess a California credential authorizing service as a resource specialist, including regular and special education credentials, and a resource specialist certificate.