

CAPISTRANO UNIFIED SCHOOL DISTRICT

TEACHER– SPECIAL EDUCATION HOME/HOSPITAL INSTRUCTION (HHI)

DEFINITION

Under direction of the Executive Director, Special Education, provides instructional services to students with exceptional needs whose Individualized Education Program(s) state their instructional day shall be in a designated special education program for more than 50% of the instructional day. The home or hospital instruction teacher (HHI) acts as the primary liaison with the site or case carrier and is responsible for planning, implementing, and evaluating IEP goals during the period of home instruction when a student with exceptional needs can not attend school due to a short term or long term disability.

EXAMPLES OF DUTIES

- Manage students assigned to home or hospital instruction either as case carrier or liaison, depending upon the student's Free and Appropriate Public Education (FAPE).
- Teach and instruct the core curriculum utilizing State Frameworks, state adopted standards for special education, and District curriculum and materials adopted by the Board of Trustees.
- Evaluate student ability and provide each student with a program that meets his/her unique needs in the areas of physical, emotional, psychological, educational and behavioral development as outlined on the student's IEP.
- Prepare a planned program utilizing instruction to adapt the curriculum to the needs of each student as outlined in the IEP.
- Work cooperatively with the site IEP team to coordinate services and address goals and objectives as outlined in IEP.
- Collaborate with IEP team members in the development of appropriate and measurable goals and objectives, identifying required accommodations and modifications, and instructional needs and services.
- Serve as a member of the Individualized Education Program Team and assist in the development of Individualized Education Program(s) for students with exceptional needs.
- Confer frequently with district special education support personnel to provide needed services regarding the educational, social and personal concerns of students with exceptional needs.
- Maintain regular communication with site IEP team to plan for timely and thorough IEP compliance activities.
- Maintain professional competence through participation in professional education activities provided by the District and voluntary self-growth.
- Keep all records pertinent to the special education program for state reports and program accountability (ie. attendance).
- Maintain appropriate standards of pupil behavior, using behavioral management strategies and techniques, including positive reinforcement and behavior shaping procedures.
- Communicate with parents, school, and District personnel regarding pupil progress, accommodations, and medical protocols as needed.

QUALIFICATIONS

Knowledge of:

Principles, practices, theories, methods, educational trends, techniques and strategies pertaining to teaching and instructing special needs students; academic, social, and behavioral characteristics; techniques and procedures regarding curriculum and instruction design and delivery systems for both special education and district CORE curriculum; program evaluation strategies; behavior management and behavior shaping strategies, techniques and methods; conflict resolution strategies and procedures; social-economic and cultural background differences of the school population; and team building methods and techniques.

Ability to:

Plan, organize, develop and conduct a comprehensive teaching and instructional program for exceptional needs students; provide appropriate and effective learning experiences for pupils from a wide range of socio-economic levels and cultural backgrounds; effectively assess the instructional and educational needs of pupils; design, develop, and implement sound instructional and educational programs; provide a motivating and stimulating learning environment; communicate effectively in oral and written form to a variety of audiences; establish and maintain effective organization, community, and public relationships; comply with the District's customer service standards, as outlined in Board Policy.

Education:

Current California teaching credential or license authorizing service for individuals with moderate/severe exceptional needs. Bachelor's degree, including all courses needed to meet credential requirements. Course work in the psychological characteristics of exceptional children and differentiated instruction techniques in the basic skills subject area is desirable.

Experience:

Successful completion of student teaching at a recognized college or university, or two years of regular fulltime teaching experience.

Required Certificates/Licenses:

Current California Moderate/Severe credential; Severely Handicapped credential.