

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

TEACHER - GRADES 3 THROUGH 5

DEFINITION

Under direction, teach and instruct pupils in grades 3, 4, 5, or a combination of these grade levels in academic, social, behavioral, and other educational skill areas; plan, develop, organize, and conduct a comprehensive educational program for middle grade pupils; assist middle grade pupils in making an appropriate adjustment to an educational program requiring an increased level of independence; perform other related functions as required.

EXAMPLES OF DUTIES

- Teaches and instructs in subject matter areas such as reading, language arts, social studies, mathematics, science, health, art, physical education, and music.
- Utilizes an adopted course of study, program instruction guidelines, and other materials in developing lesson planning, and teaching outlines.
- Utilizes a variety of methodology in teaching and instructing pupils, including lectures, instruction, demonstrations, and activity participation.
- Utilizes a variety of educational equipment, materials, books, and other learning aids.
- Instructs students in citizenship and other basic subject matter specified by legal mandates, District policy, and administrative regulations.
- Prepares, develops, and utilizes a variety of instructional materials and aids appropriate to the instructional level of pupils with a wide range of mental, physical, and emotional maturity.
- Reviews, analyzes, and evaluates the history, background, and assessment of pupils in designing an educational program to meet individual educational needs.
- Individualizes instructional processes and adapts the curriculum to enhance educational opportunities.
- Provides both individual and group instruction in order to properly motivate pupils, and to effectively utilize the time available for instruction.
- Establishes and maintains standards of student behavior utilizing a variety of behavior management strategies and techniques, including behavior modification, reinforcement, and other positive behavior shaping processes.
- Reviews, analyzes, and evaluates academic and social growth.
- Records and reports appropriate analyses and perceptions of pupil progress.
- Prepares, administers, scores, and records the results of criterion referenced and group standardized tests in evaluating pupil growth and progress.
- Counsels, confers, and communicates with parents, school and District personnel regarding pupil progress, and in the interpretation of the educational program.
- Works cooperatively with school and District personnel in assessing pupil needs, and learning deficiencies, and develops alternative solutions to remediate pupil learning problems.
- Plans, creates, and maintains an effective learning environment through the utilization of functional and aesthetically conceived displays, exhibits, bulletin boards, interest, learning and activity centers.
- Selects and requisitions appropriate educational supplies, materials, books, equipment and learning aids.

EXAMPLES OF DUTIES (continued)

- Establishes and maintains a suitable room environment through the control of heating, lighting, and ventilation.
- Performs a variety of non-instructional duties, including curriculum and instructional development activities, student supervision, and advisory and consultation activities.

QUALIFICATIONS

Knowledge of:

Principles, theories, methods, techniques, and strategies pertaining to teaching and instruction of middle grade pupils; child growth and development and behavior characteristics of the middle grade child; educational curriculum and instructional goals and objectives, and the educational trends and research findings pertaining to middle grade educational programming; behavior management and behavior shaping strategies, techniques and methods, and conflict resolution procedures; socio-economic and cultural background differences of the general school population.

Ability to:

Plan, organize, develop, and conduct a comprehensive teaching and instruction program for pupils in Grades 3, 4, 5, or a combination of these grades; provide effective learning experiences for pupils from a wide range of socio-economic and cultural backgrounds and with varying mental, social and emotional levels; effectively assess the educational needs of pupils, and design, develop, and implement sound individualized educational plans; provide an attractive, inviting and stimulating learning environment; perform research and development activities pertaining to grades 3, 4, and 5 curriculum and instruction programs, pilot projects, and innovative programs designed to enhance pupil educational opportunities and experiences; comply with the District's customer service standards, as outlined in Board Policy.

Experience:

Successful completion of student teaching at a recognized college or university or two years of regular full-time elementary classroom teaching experience, preferably including one year in a middle grade setting.

Education:

Possess a Baccalaureate or higher degree with emphasis in elementary education, instructional technology, a subject matter field commonly taught in the elementary grades, or closely related field areas.

Certification Requirement:

Possess a California credential authorizing service as a teacher of middle grade pupils.