

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**TEACHER - KINDERGARTEN**

**DEFINITION**

Under direction, teach and instruct Kindergarten pupils in academic, social, behavioral, and manipulative skills; plan, develop, organize, and conduct a comprehensive education program for early childhood age pupils; assist pupils and parents in making an appropriate transition from a home centered environment to a more structured educational environment; perform other related functions as required.

**EXAMPLES OF DUTIES**

- Provide learning experiences in such areas as language arts, social studies, pre-reading, arithmetic, science, art, physical education/movement, and music.
- Utilize an adopted course of study, program outlines, and other materials in developing lesson planning and teaching outlines.
- Utilize a variety of methodology in teaching and instructing pupils, including subject matter instruction, demonstration, activity participation, utilizing a variety of educational equipment, materials, and learning aids.
- Prepare, develop, and use a variety of instructional materials appropriate for verbal and visual instruction of pupils with a wide range of intellectual, physical, and emotional maturity.
- Review, analyze, and evaluate the history and background of pupils in designing an educational program to meet specific individual needs.
- Provide individual and group instruction designed to enhance the pupils' mental, social, and emotional growth.
- Establish standards for student behavior utilizing a variety of behavior management strategies and techniques, including behavior modification, reinforcement, and other positive behavior shaping processes.
- Review, analyze, and evaluate the academic and social growth of pupils, and records appropriate analyses and perceptions.
- May prepare, administer, score and record criterion referenced and standardized tests used in evaluating pupil progress.
- Counsel, confer, and communicate with parents regarding pupil progress and in the interpretation of the educational program.
- Work with school and District personnel in assessing pupil needs, and in the development of alternative solutions to individual educational planning.
- Plan, create, and maintain an effective learning environment through the utilization of functional and aesthetically attractive displays, bulletin boards, learning and activity centers.
- Select and requisition appropriate educational supplies, materials, books, equipment, and learning aids.
- Establish and maintain a suitable room environment through the proper control of heating, lighting, and ventilation.
- Perform non-instructional activities, including curriculum and instruction development, student supervision, and advisory and consultation activities.

## **QUALIFICATIONS**

### **Knowledge of:**

Principles, theories, methods, techniques, and strategies pertaining to teaching and instruction of early childhood education pupils; child growth and development principles and theories; educational, curriculum, and instructional goals and objectives, and the educational trends and research findings pertaining to a Kindergarten education program; behavior management and behavior shaping strategies, techniques and methods, conflict resolution procedures; educational materials, supplies, equipment and learning aids used in a Kindergarten program.

### **Ability to:**

Plan, organize, develop, and conduct a comprehensive teaching and instruction program for Kindergarten pupils; provide effective learning experiences for pupils from a wide range of socio-economic and cultural backgrounds, and with varying mental, social, and emotional maturity; effectively assess the educational needs of pupils, and design develop, and individual remediation and educational plans; provide a warm, attractive, and inviting learning environment; perform research and development activities pertaining to Kindergarten curriculum and instruction modifications and revisions, and in the development and implementation of pilot projects designed to enhance Kindergarten age pupil educational activities; comply with the District's customer service standards, as outlined in Board Policy.

### **Experience:**

Successful completion of student teaching at a recognized college or university, or two years of regular full time elementary classroom teaching experience, including one year in a Kindergarten teaching assignment.

### **Education:**

Possess a Baccalaureate or higher degree with emphasis in elementary or early childhood education, and subject areas commonly taught in the elementary grades, or closely related fields.

### **Certification Requirement**

Possess a California credential authorizing service as a teacher of Kindergarten age pupils.