

MAINTENANCE WORKER

DEFINITION

Under general supervision, to perform general maintenance work in the repair, construction, and upkeep of school buildings and equipment; to assist other maintenance personnel in the skilled trades.

EXAMPLES OF DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Performs and/or assists in the installation, repair, and replacement of playground equipment, flagpoles, and chain link fences.
2. Repairs and patches asphalt and concrete.
3. Assists in removing, repairing, and replacing ramps, walkways, railings, and bleachers.
4. Repairs lockers, chairs, tables, benches, and classroom furniture; repairs and patches roofs.
5. Replaces floor and ceiling tiles.
6. Removes and installs marking and bulletin boards.
7. Excavates trenches; mixes, forms, pours, and finishes concrete.
8. Lifts and moves furniture and equipment.
9. May fabricate and weld metal parts and fixtures.
10. Assists maintenance trades, including carpentry, painting, electrical, plumbing, heating, air conditioning, carpet and tile installation, locksmithing, and welding.
11. Operates equipment such as jack hammers, power saws, post hole digger, backhoe, skip loader, dump truck, forklift, and hydraulic lift.
12. Maintains records of work performed and materials used.
13. Drives a District vehicle to and from work sites.
14. Loads and unloads trucks; transports lifts, and carries tools, equipment, and supplies; may work independently or as part of a crew.
15. Performs other related duties as required.

QUALIFICATIONS

Knowledge of:

Basic methods, techniques, materials, tools, and equipment used in maintenance, repair, and construction; safe working methods and procedures.

Ability to:

Skillfully use a variety of tools and equipment utilized in one or more of the basic maintenance trades; perform heavy manual labor; understand and carry out oral and written instructions; communicate effectively; understand and carry out oral and written instructions; establish and maintain cooperative working relationships; comply with the District's customer service standards, as outlined in Board policy.

Education/Experience:

Any combination equivalent to: Formal or informal education or training that ensures the ability to read and write at a level necessary for successful job performance; two years of experience in general construction or as a building trades helper or two years experience as a CUSD employee with demonstrated mechanical aptitude will be considered qualifying for Maintenance Worker Trainee.

License/Certificate Requirement:

Possession of a valid California Driver's License.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed in an indoor and outdoor setting; with travel from site to site, working from heights and within confined spaces, potential exposure to all types of weather and temperature conditions, noise, dust, grease, fumes, heights, and potentially hazardous chemicals, solvents, and oils.

Physical: Primary functions require sufficient physical ability and mobility to work in a maintenance shop setting; lift, carry, push, pull or otherwise move moderately heavy to heavy loads; walk long distances around campus; bend, stoop, squat, and reach; climb ladders; verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction.

8/00;4/06;7/07