

GROUNDSKEEPER

DEFINITION

Under supervision, to perform general and varied grounds maintenance work on school grounds and athletic fields; and to lead a small crew in the absence of the crew leader.

EXAMPLES OF DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Maintains safety and cleanliness of campus by sweeping outside areas and picking up and disposing of debris, paper, trash, glass, rocks, etc.
2. Mows, edges, trims, and prunes landscaped areas.
3. Operates a variety of grounds maintenance equipment, such as power mowers, edgers, blowers, leaf vacuums, power hedge trimmers.
4. Waters landscaped area by hand or by operating a sprinkler system.
5. Removes weeds by hand and by operating a weed eater.
6. May assist in the preparation, lining, marking, and dragging of athletic event areas.
7. May assist in the moving and arranging of bleachers and furniture.
8. Assists with turf management by aerating, fertilizing, and moving sod when necessary.
9. Prunes trees and assists in tree removal.
10. Safely sprays herbicides and pesticides for insect, pest and weed control.
11. Excavates trenches.
12. Checks and performs minor repair and adjustment of sprinkler systems.
13. Sets and adjusts automatic clocks and timers.
14. Sets traps and lays poison to control pests such as gophers, rodents etc.
15. Maintains steep slope areas.
16. Lays tarpaulins, sand bags, and plastic sheeting to prevent flooding, erosion and slippage.
17. Uses a rototiller to maintain sand boxes.
18. Cleans, maintains, and performs minor repair on equipment.
19. Cleans storm drains, flood channels and gutters.
20. Loads truck with trimmings and trash.
21. Rakes leaves and soil.
22. May perform maintenance duties including patching asphalt, mixing and pouring cement, laying sprinkler pipe, installing fence and goal posts, and repairing fences and playground equipment.
23. Maintains positive communication with school staff, students and community.
24. May organize and lead a grounds crew.
25. Performs other related duties as required.

QUALIFICATIONS

Knowledge of:

Methods, materials, tools, and terminology used in grounds maintenance; safe working methods and procedures.

Ability to:

Effectively use hand and power tools common to landscape maintenance; coordinate and lead a crew; perform heavy manual labor; understand and carry out oral and written instructions; establish and maintain cooperative working relationships; comply with the District's customer service standards, as outlined in Board policy.

Education/Experience:

Any combination equivalent to: Formal or informal education or training that ensures the ability to read and write at a level necessary for successful job performance; one year of experience in landscaping. One year of experience as a CUSD employee and demonstrated landscaping/horticulture knowledge will be considered qualifying for Groundskeeper Trainee.

License/Certificate Requirement:

Possession of a valid California Driver's License.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in an outdoor setting, with exposure to all types of weather and temperature conditions, noise, dust, pollens, and potentially hazardous chemicals.

Physical: Primary functions require sufficient physical ability and mobility to work in a field setting; lift, carry, push, and pull heavy objects; bend, stoop, twist, squat, and reach; verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction.