

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

AUTOMOTIVE MECHANIC

DEFINITION

Under general supervision, to perform skilled mechanical repair and maintenance on trucks, buses, automobiles, and other gasoline or light diesel equipment.

EXAMPLES OF DUTIES

- Inspects, diagnoses and skillfully repairs gasoline and light diesel trucks, buses, automobiles and other motorized equipment.
- Rebuilds, replaces, adjusts, or overhauls engines, transmissions, differentials, ignitions, brakes, clutches, carburetors, electrical systems, fuel systems, and other mechanical assemblies.
- Replaces and adjusts bearings.
- Adjusts and replaces brake shoes, pads, and drums.
- Tunes engines, changes oil, lubricates and services automotive equipment.
- Uses a variety of hand tools, diagnostic equipment, and mechanical aids.
- Makes emergency road calls.
- Inspects vehicles and follows a preventive maintenance schedule.
- May perform tire mounting, balancing and rotation.
- May use welding equipment.
- Picks up and delivers vehicles.
- Maintains tools and work area in a clean and safe condition.
- Keeps records such as repairs made, parts used, and time worked.

QUALIFICATIONS

Knowledge of:

Principles of internal combustion engines, electronic systems, emission controls, and fuel injection systems; methods, tools, parts, and equipment used in the repair and maintenance of mechanical equipment; provisions of the laws and codes related to the operation of pupil transportation vehicles.

Ability to:

Skillfully and efficiently diagnose and repair mechanical malfunctions; use standard tools and garage equipment, including diagnostic equipment; interpret mechanical and electrical diagrams and schematics; accurately estimate time and materials needed for repair; stay current on automotive and light diesel technology; perform manual labor requiring strength, lifting, agility and dexterity; work in confined and cramped areas; understand and carry out oral and written instructions; establish and maintain cooperative working relationships. Comply with the District's customer service standards, as outlined in Board Policy.

AUTOMOTIVE MECHANIC

Experience:

Three years experience in automotive and light diesel mechanical repair work. Three years experience as a CUSD School Bus Inspector or Vehicle Service Attendant with completion of approved training or coursework in automotive technology will be considered qualifying for Automotive Mechanic Trainee.

Education:

Any combination of training and experience to demonstrate the knowledge and abilities listed above.

License/Testing Requirement:

Possess or obtain within six months of employment a valid California Class B Driver's License. Subject to mandatory pre-employment drug testing and random testing following appointment.