

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

DELEGATED BEHIND THE WHEEL TRAINER

DEFINITION

Meets the general requirements of a School Bus Driver. Under the direct supervision of a Supervisor I, Safety & Training, develops, coordinates, and assists with the behind the wheel training of applicants for school bus driver certification; provides behind the wheel and inservice training for licensed drivers; reviews and observes the driving skills and proficiencies of licensed school bus drivers; performs other related duties as required.

EXAMPLES OF DUTIES

- Train driver applicants behind the wheel.
- Assist in providing inservice training programs for licensed drivers.
- Conduct behind the wheel driver observations and behind the wheel proficiency check rides.
- Supervise or participate in bus evacuation drills.
- Keep required records and prepare reports as needed.
- Perform related duties as required.

QUALIFICATIONS

Knowledge of:

Operation of a school bus and the laws governing its use; principles and practices of safe, defensive driving; principles of training and supervision.

Ability to:

Maintain accurate and complete records; successfully complete all training in the latest edition of the Instructor's Behind the Wheel Training Guide for California Bus Driver's Training Course; successfully pass a driving performance test on all phases of behind the wheel and vehicle inspection training; successfully pass a written assessment test on laws, regulations, and policies; successfully pass required written and behind the wheel exams for Delegated Behind the Wheel Trainers by the State Department of Education; maintain the appropriate license, certificates, and endorsements needed to operate and instruct in all types of school buses; effectively communicate the principles and practices of safe driving and pupil management; follow oral and written instructions; establish and maintain effective working relationships with others; lead by example and serve as a positive role model. Comply with the District's customer service standards, as outlined in Board Policy.

Education:

Equivalent to the twelfth grade and demonstrated ability to read and write in the English language.

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Experience:

One year as a driver of the appropriate type vehicle preceding the date of selection as a delegated behind the wheel trainer unrestricted; three years as a school bus driver.

License Required:

Possession of a valid and appropriate California Driver's License with passenger endorsement; California Special Driver's Certificate - School Bus, no restrictions; a driving record with no chargeable accidents in any vehicle within three years immediately preceding the date of selection; a driving record with zero points in the past three years.

6/11/02

Revised 9/03