



Enrollment Made Simple

Capistrano USD Benefits Enrollment

October 18, 2021 - November 5, 2021

If you are not making changes to your health benefits (Medical, Dental, or Vision) your current 2021 elections will rollover with the exception of **Flexible Spending Accounts and Dependent Daycare Accounts, please follow these instructions.**

If you are making changes to your Medical, Dental or Vision, other instructions are enclosed/ attached.

Enrollment Options

We know no two employees are alike. That's why American Fidelity provides multiple enrollment options. Learn more about each option below and choose which best suits you.

One-on-One Virtual Benefits Enrollment

In the comfort of your own home, meet face-to-face by video conference with an account manager. You will be able to walk through your enrollment virtually, ask questions, download brochures, and sign required forms.

Online Benefits Enrollment

With AFenroll®, you can enroll through our secure online system. The site contains educational videos to help answer your questions about American Fidelity voluntary benefits.

To get started, follow the instructions on the back of



To schedule your appointment, visit the QR code or
enroll.americanfidelity.com/5A7FE2DC

Available Voluntary Benefits

- AF™ Limited Benefit Accident Only Insurance
- AF™ Limited Benefit Individual Cancer Insurance
- AF™ Limited Benefit Critical Illness Insurance
- AF™ Life Insurance
- AF™ Flexible Spending Accounts
- AF™ Dependent Daycare Accounts

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a different opinion

AFenroll® Instructions

Get Started

1. Visit afenroll.com/enroll
2. **Enter your User ID:**
This is your Social Security number (SSN).
3. **Enter your PIN:**
This is the last four digits of your SSN and last two digits of your birth year.
Contact your administrator if you need your PIN reset.
4. Click the **Log in** button.

What You Need

- Spouse and children's dates of birth and SSNs
- If adding dependents, supporting documentation is due to the District prior to January 1 (refer to the acceptable document flyer)



To view a tutorial video, visit americanfidelity.com/howtoenroll

Helpful Tips

- **Things to Know:**
Social Security numbers and dates of birth are required for all employees and their dependents.
- **Choose Benefits:**
Review your benefits options to help ensure you have the proper coverage and opt out of those you do not need.
- **Make Changes:**
Log in to AFenroll to make changes at any time during your enrollment period. Before you log out, you must re-confirm your changes with your PIN or your enrollment will not be saved.
- **Print/Save Benefit Confirmation:**
Sign your Benefit Confirmation/Deduction Authorization Form using your PIN as your electronic signature. A copy will be emailed to the email address listed. You can **also select the Download Form link to download and print or save your Benefit Confirmation/Deduction Authorization Form.**
- **Log Out**
If you need to leave the site in the middle of your enrollment, click the **Log Out** button to save your selections.
- **Changing Your PIN**
You will be asked to change your PIN after your initial login to the system. Enter a new PIN and confirm it on the next line. You may choose any combination of letters and numbers. Entering your PIN is the equivalent of your digital signature. Before you can complete your PIN change, you must select a security question, answer it, and provide your email address. This will allow you to reset your PIN if you forget it. Click the **"Save New PIN"** button.

Visit with your American Fidelity representative to learn more!

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