



Agenda Item Details

Meeting	Apr 20, 2020 - Regular Meeting of the Board of Education
Category	18. ADMINISTRATIVE SERVICES CONSENT ITEMS
Subject	18.8 Approve Extension of Contracts for Bid No. 10-04.09.19 Classroom & Office Furniture
Access	Public
Type	Action
Recommended Action	That approval be given to extend contracts for Bid No. 10-04.09.19 Classroom & Office Furniture effective May 6, 2020 through May 5, 2021, to be funded from various sources, including, but not limited to, General Fund, Categorical Programs, and Nutrition Services.

Public Content

Summary:

Board approval is requested to extend contracts for Bid No. 10-04.09.19 Classroom & Office Furniture effective May 6, 2020 through May 5, 2021.

The Board of Education, at its meeting on May 6, 2019, awarded seven contracts for Bid No. 10-04.09.19. Pursuant to the terms of the contract and California Education Code Section 17596/81644, this bid may be extended by mutual consent and may not exceed five years.

Approval is requested to extend contracts for one additional year to the following seven vendors based on their satisfactory performance and compliance with the contract. Each vendor has accepted the renewal, pursuant to the pricing and terms for multi-year extensions that includes discounts from current manufacturer's price lists.

1. CM School Supply
2. Culver-Newlin
3. ELB Education
4. Lakeshore Learning
5. McDowell-Craig
6. MeTEOR Education
7. Office Solutions (Blue Space Interiors)

This bid may be used by school and community college districts throughout California by virtue of its "piggyback" clause (Public Contract Code 20118, 20652). A technology clause is included in the bid, allowing product and component upgrades that meet the general technical requirements of a school district. School districts will also be able to use a catalog discount from the most current manufacturer's catalog.

Financial Impact:

Funding may be provided from various sources, including, but not limited to, General Fund, Categorical Programs, and Nutrition Services.

Requested By:

Superintendent
Deputy Superintendent - Administrative Services
Director - Purchasing and Communication Services

Administrative Content

Motion & Voting

That approval be given to extend contracts for Bid No. 10-04.09.19 Classroom & Office Furniture effective May 6, 2020 through May 5, 2021, to be funded from various sources, including, but not limited to, General Fund, Categorical Programs, and Nutrition Services.

Motion by Don Lee, second by Jeremy Gerson.

Final Resolution: Motion Carries

Aye: Terry Ragins, Don Lee, Betty Lieu, James Han, Jeremy Gerson



RIVERSIDE
4155 Van Buren Blvd.
Riverside, CA 92503
800.458.0390
fax 951.689.6498

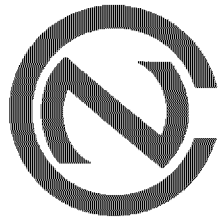
3/11/2020

Torrance Unified School District
Purchasing Dept.
2336 Plaza Del Amo
Torrance, CA 90501

CM School Supply would like to renew the Torrance USD Classroom & Office Furniture Bid number 10-04.09.19 pursuant to the terms and conditions of section 1.27 of the bid.

CM School Supply
Jeff Rajcic

A handwritten signature in black ink, appearing to be 'JR', with a long, sweeping flourish extending to the right.



CULVER-NEWLIN

FURNITURE FOR SCHOOLS & OFFICES

RE: BID #10-04.09.19 Classroom & Office Furniture

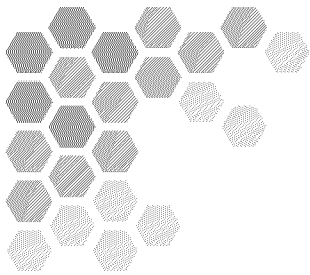
March 12, 2020

Dear Ms. Padilla,

Please accept this letter as a request to renew CN School and Office Solutions on bid #10-04.09.19 for the upcoming year (2020 – 2021). Pursuant to 1.27, Pricing – Term of Contract / Multi-Year Extensions clause; discounting off manufacture's current list pricing provided by CN will remain unchanged.

Thank you for your consideration,

Heather Bushem
Vice President, Culver-Newlin, Inc.



ELB

CREATE.
COMMUNICATE.
COLLABORATE.

March 13, 2020

Gioconda Padilla
Purchasing Director
Torrance Unified School District
2336 Plaza del Amo
Torrance, CA 90501

Re: Contract Renewal

Dear Gioconda,

ELB US Inc. is pleased to accept the renewal of our Classroom and Office Furniture contract with Torrance Unified School District for the following year. We have included an updated Certificate of Insurance for your records. Please don't hesitate to reach out if you need additional information.

Sincerely,

Andrew Byer
Vice President, Sales
ELB US Inc.
1-925-400-6175
Toll Free: 1-888-506-7275
www.elbeducation.com



2695 E. Dominguez St. • Carson, CA 90895 • (800) 421-5354 • Fax (310) 537-7990
www.LakeshoreLearning.com

March 19, 2020

Torrance Unified School District
ATTN: Gioconda Padilla, Director of Purchasing & Communication Services
2336 Plaza Del Amo
Torrance, CA 90501

RE: Bid Renewal Letter for Bid Number 10-04.09.19 Classroom & Office Furniture

Dear Ms. Padilla and Torrance Unified School District Staff,

Lakeshore would be happy to renew our bid with Torrance Unified School District for another term pursuant to the terms and conditions of Section 1.27 of the bid documents.

Offer

Lakeshore is pleased to continue to offer the following terms Torrance USD:

- 6% discount on all non-sale items from Lakeshore's catalogs, website (www.LakeshoreLearning.com), and retail stores (see attached Store List for locations)
- FREE shipping on all orders within the contiguous U.S.

Discount is not applicable to sale items.

Please note, new catalogs are released at the end of January and February of each year.

Please reference "Per Bid #10-04.09.19" on all purchase orders to receive these terms.

Should you have any questions, please feel free to contact Bobby Hawke at (858) 401-2485 or bhawke@lakeshorelearning.com.

Thank you and we look forward to another great year working together.

Sincerely,

A handwritten signature in black ink, appearing to read "Malissa Ramos".

Malissa Ramos
Bid Analyst
Lakeshore Learning Materials



Torrance Unified School District Bid #10-04.09.19 - Renewal

McDowell-Craig would like to renew Bid #10-04.09.19 Classroom & Office Furniture for another year.

A handwritten signature in black ink that reads 'Wes McDowell'.

Wes McDowell
Sales Manager
3/11/2020



March 12, 2020

Gioconda Padilla
Director, Purchasing & Communication Services
Torrance USD
2336 E. Plaza Del Amo
Torrance, CA 90501
(310) 972-6211

Re: Contract Renewal for Torrance USD bid# 10-04.09-19, Classroom & Office Furniture

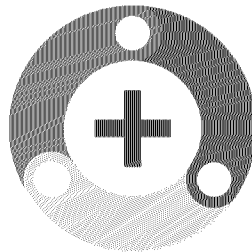
Ms. Padilla;

MeTEOR Education is requesting the renewal of the Torrance USD bid# 10-04.09-19, Classroom & Office Furniture. We are not increasing any line items and all other discounts off list will be based off of the current manufacturer's price list as per the bid.

Thank you,

A handwritten signature in black ink that reads "Caroline Smith". The signature is written in a cursive, flowing style.

Caroline Smith
Director of Strategic Sourcing



meteoreducation.com



Gioconda Padilla, MPA
Torrance Unified School District
Director, Purchasing & Communication Services
2336 E. Plaza Del Amo | Torrance, CA 90501 |
Telephone: (310) 972-6211
Email: gpadilla@tusd.org [Purchasing Website](#)

April 14, 2020

Re: TORRANCE UNIFIED CONTRACT EXTENSION – For BID 10-04.09.19 CLASSROOM & OFFICE FURNITURE

Dear Gioconda,

As requested, this letter is confirming bluespace Interiors intent to renew the bid, pursuant to the terms and conditions of Section 1.27 of the bid documents. We understand the renewal contract term will be effective May 6, 2020 through June 30, 2021

Each manufacturer has accepted the renewal, pursuant to the revised Manufacturer List pricing and terms for multi-year extensions, and providing discounts from current manufacturer's price lists. Further, as part of the contract provision requirement we have attached - the manufacturer's price increase notification letters.

We look forward to continuing our partnership and providing superior value to Torrance Unified School District.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Chris Mellgren', written over a horizontal line.

Chris Mellgren
Vice President, Sales
Office Solutions DBA bluespace Interiors
(800) 859-0128
(714)692-7412 Ext 262
cmellgren@officesolutions.com