

## **NOTICE INVITING BIDS**

### **CAPISTRANO UNIFIED SCHOOL DISTRICT**

NOTICE IS HEREBY GIVEN that Capistrano Unified School District, acting by and through its Governing Board, hereinafter referred to as “District”, will receive prior to **10:00AM PST on the 14<sup>th</sup> day of June, 2022** sealed bids for the award of a Contract for the following:

**BID NO. 2223-01**

### **PAPER AND PLASTIC PRODUCTS FOR FOOD AND NUTRITION SERVICES**

All bids shall be made and presented only on the forms presented by the District. Bids shall be received in the front of the District Office by the Board Room at **33122 Valle Rd., San Juan Capistrano, California 92675** at the above stated time and place. Any bids received after the time specified above or after any extensions due to material changes shall be returned unopened. District’s records will be presumptive evidence of receipt. No bidder may withdraw any bid for a period of 60 (sixty) calendar days after the date set for the opening of bids.

### **Miscellaneous Information**

Bids shall be received in the place identified above, and shall be opened at the above-stated time and place.

\*Due to the COVID-19 pandemic, bids will be received out front of the main building while practicing 6’ social distancing separation.

To receive the official bid documents and addenda you must register on the District’s website: <https://www.capousd.org/subsites/Purchasing/> **Click on Doing Business-Notices: Requests for Proposals and Bids.**

Bidder request for information/clarification: All requests for information and/or clarification regarding the Bid documents shall be submitted in writing via e-mail to Priscilla Bernal, Buyer, at [prbernal@capousd.org](mailto:prbernal@capousd.org), Kristin Hilleman, Director Food and Nutrition Services, at [klhilleman@capousd.org](mailto:klhilleman@capousd.org) and Lynh Rust, Executive Director Contracts and Purchasing at [lnrust@capousd.org](mailto:lnrust@capousd.org). All requests must be submitted no later than **Wednesday, June 8, 2022, 10:00AM PST**. Any request made after such date shall not be responded to.

The District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding.

Publication Dates: 5/13/2022 & 5/19/2022